



THE WEST COAST
REGIONAL COUNCIL

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**AGENDA AND SUPPORTING PAPERS
FOR COUNCIL'S MARCH MEETINGS**

**TO BE HELD IN THE OFFICES OF THE WEST COAST REGIONAL COUNCIL
388 MAIN SOUTH ROAD, GREYMOOUTH**

WEDNESDAY, 15 MARCH 2017

The programme for the day is:

10.30 a.m:

Resource Management Committee Meeting

On completion of RMC Meeting:

Council Meeting

Councillor Workshop:

Westport Flood Protection

RESOURCE MANAGEMENT COMMITTEE

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that a meeting of the **RESOURCE MANAGEMENT COMMITTEE** will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Paroa, Greymouth on **Wednesday, 15 March 2017**

N. CLEMENTSON
CHAIRPERSON

M. MEEHAN
Chief Executive Officer

<u>AGENDA</u> <u>NUMBERS</u>	<u>PAGE</u> <u>NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.	1 - 4	MINUTES 2.1 Confirmation of Minutes of Resource Management Committee Meeting – 7 February 2017
3.		PRESENTATION
4.		CHAIRMAN'S REPORT
5.		REPORTS
		5.1 Planning and Operations Group
	5 – 7	5.1.1 Letter to WDC regarding withdrawal of Plan Change 7
	8	5.1.2 'Clean Water – 90% of rivers and lakes swimmable by 2040'
	9	5.1.3 Proposed Regional Pest Plan Management Plan
	10	5.1.4 Hydrology and Flood Warning Update
	11	5.1.5 Bathing Beach Water Quality Sampling Report
		5.2 Consents and Compliance Group
	12 – 14	5.2.1 Consents Monthly Report
	15 - 16	5.2.2 Compliance & Enforcement Monthly Report
		6.0 GENERAL BUSINESS

THE WEST COAST REGIONAL COUNCIL**MINUTES OF THE MEETING OF THE RESOURCE MANAGEMENT COMMITTEE
HELD ON 7 FEBRUARY 2017, AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL,
388 MAIN SOUTH ROAD, GREYMOUTH, COMMENCING AT 10.30 A.M.****PRESENT:**

N. Clementson (Chairman) A. Robb, P. Ewen, A. Birchfield, T. Archer, S. Challenger, P. McDonnell,
J. Douglas

IN ATTENDANCE:

M. Meehan (Chief Executive Officer), R. Mallinson (Corporate Services Manager), R. Beal (Operations
Manager), N. Costley (Strategy & Communications Manager), T. Jellyman (Minutes Clerk)

1. APOLOGIES

There were no apologies.

2. PUBLIC FORUM

There was no public forum.

3. MINUTES

Moved (Archer / Challenger) *that the minutes of the previous Resource Management Committee meeting dated 13 December 2016, be confirmed as correct.*

Carried

Matters Arising

Cr Ewen drew attention to page two of the minutes where he asked if the Chairman of the Regional Transport Committee has a casting vote. N. Costley agreed to follow up on this and email Cr Ewen after today's meeting.

4. CHAIRMAN'S REPORT

Cr Clementson reported that he attended his first Regional Transport Committee Workshop in early January. He reported that the Kaikoura earthquake has raised some further developments which will be discussed in general business.

Cr Clementson reported that he and Cr Robb attended the LGNZ Leadership Course along with other Chairs and Deputy Chairs from around the country. He stated that this was a very worthwhile course, with most other regional councils facing similar issues to varying degrees.

Cr Clementson reported the he and Cr Archer attended the Westport Flood Working Group sessions, which Cr Archer will provide an update on during the Council meeting.

Moved (Archer / Robb)

Carried

5. REPORTS**5.1 PLANNING AND OPERATIONS GROUP****5.1.1 PLANNING REPORT**

N. Costley spoke to this report in S. Jones's absence and advised that the total number of further submissions on the Proposed Coastal Plan was 26. N. Costley advised that staff will be working on the recommending report for this over the coming months.

N. Costley reported that the Collaborative Workshop that was held last year for the Proposed Regional Policy Statement received very good buy in from the parties that attended. She stated that 26 people attended representing 16 different organisations. N. Costley reported that the stakeholders in attendance talked through the various issues that they have and now have a better understanding of where they each are coming from. She reported that following the workshop, priorities have been written up highlighting areas for change and revision within the draft RPS. N. Costley advised that the group will meet again for a one day session to work through these priorities. She stated that feedback on this workshop has been very positive. M. Meehan stated that a hui was held following the workshop and good progress is being made with Ngai Tahu and the two local Runanga. M. Meehan stated that a lot of work will be done to avoid issues into the future. J. Douglas stated that she and Makaawhio found the workshop very valuable and they came away feeling that people understood each other better and she is looking forward to working with this group again soon. Cr Archer asked if there were any entrenched views on matters. M. Meehan responded that he felt everyone still has their position but there is a lot better understanding of where other parties are at and by the third day everyone had got to where they needed to be. He stated that good outcomes were gained and some very meaty issues were sorted through.

Moved (Archer / Robb) *that the report is received.*

Carried

5.1.2 HYDROLOGY AND FLOOD WARNING UPDATE

M. Meehan spoke to this report and stated that the flood event on 18 & 19 of January was a reasonable size event with indicative analysis of the Grey River revealing that it was just under a one in ten year (.116%) annual probability flood. M. Meehan advised that the alarm on the Waiho River has been set at 8 metres for quite a long time, this was changed back down to 6.75 metres because the river has cut down around the bridge area. He stated that during this flood event the Waiho River only just got above the alarm level.

M. Meehan reported that during the flood event, the Flood Committee for the Grey River met at 12.30am and again at 05.30am, as per the Flood Action Plan for the Grey River. M. Meehan advised that because of the prior warning from Met Service, staff were well organised beforehand with a good roster set up for flood warning. Cr McDonnell asked if the Waiho River has kept to its channel following the recent flood event. R. Beal confirmed that the river has cut in where the rock was removed near the bridge and further work has been done towards the Canvans Knob area. M. Meehan advised that this was not a large flood event for South Westland. Cr Birchfield stated that it is a good plan to take rock out of the river as it is cheap option and can be reused on stopbanks.

Moved (Challenger / Birchfield) *That the report is received.*

Carried

5.1.3 BATHING BEACH WATER QUALITY SAMPLING UPDATE

M. Meehan spoke to this report. He stated that undesirable results have been recorded at Marrs Beach (Buller River). He stated that the results at Shingle Beach (Buller River) the results are good. M. Meehan spoke of the work done a few years ago around the upper Buller River catchment to ascertain the causation for the issues in this area. He advised that the cause could not be determined but there is a link with rain, he stated that he is surprised that the Shingle Beach results are good considering the amount of rain this summer. M. Meehan noted that this summer has been very wet with consistent rain and he is expecting further undesirable results relating to stormwater runoff and other effects. Cr Archer stated that the catchment area for Shingle Beach is tiny compared to the catchment area around Marrs Beach and he agreed that this is a complex issue. Cr Archer feels that the high levels of E Coli must be coming from run off from adjoining land and he feels that it is a shame that the source has not been found and he would like to think that Council has not given up on finding the source. M. Meehan stated that a lot of effort was put into this, source tracking was carried out and the results revealed avian, bovine and human sources but the results did not pinpoint the source being runoff from farm land. Extensive discussion took place and it was agreed that further work would be done over this summer. Cr Archer asked if there is a strategy in place to address this. M. Meehan advised that

the normal strategy would be to find the source and then work on what is revealed. M. Meehan stated that work with the district council could be done to ensure that they are doing everything they can to avoid these issues and then do the same work with the adjoining landowners. M. Meehan stated that he is still expecting to see further undesirable results as these are spot samples and there has been significant rain which will continue to cause problems. Cr Ewen noted that this area is in an estuary zone and he asked if there is any correlation with tides. M. Meehan stated that samples are taken at low tide for health and safety reasons. Extensive discussion took place on costs, expectations from the community and bathing areas around urban areas. Cr Robb stated that there are lots of communities around New Zealand who are experiencing similar problems. M. Meehan agreed that source tracking is expensive but stated that there is contingency within the budget for this, he explained how source tracking works to the meeting. Further discussion took place, M. Meehan advised that swim ability is a very complex matter and there is a lot of discussion on this at a national level. Cr Ewen suggested dropping Marrs Beach of the sampling list if a solution can't be found. Cr Robb stated that it is important that Council is fair to any potential protagonist. Cr Clementson commented that there is a huge waterfowl population in the estuary in this area.

Moved (Archer / Robb) *That the report is received.*

Carried

5.2.1 CONSENTS MONTHLY REPORT

M. Meehan spoke to this report in G. McCormack's absence. Cr Challenger drew attention to the DoC's resource consent to discharge contaminated material to land at the Alexander Mine site. Cr Challenger stated this is a similar situation to the Waiuta Mine site. Cr Challenger asked why a non-notified consent has been granted if the national environmental standard is not being met. M. Meehan suggested that Mark Davies from DoC is invited to a future Council meeting to discuss rehabilitation of both mine sites.

Cr Ewen asked for more graphical location information in this report in future as there are several rivers and creeks in the region with the same name.

Moved (Birchfield / McDonnell) *That the February 2017 report of the Consents Group be received.*

Carried

5.2.2 COMPLIANCE & ENFORCEMENT MONTHLY REPORT

M. Meehan spoke to this report in G. McCormack's absence and took it as read. M. Meehan advised that eight formal warnings were issued, one infringement notice, and four abatement notices were issued. M. Meehan answered questions from Cr Birchfield regarding an abatement notice issued at Slatey Creek relating to gravel extraction. Discussion took place on the rules regarding gravel extraction including the permitted activity rules. M. Meehan stated that Council appreciates as much information as possible regarding all complaints.

Cr Challenger raised the matter of the abatement notice issued to Westland District Council for the wastewater outfall pipe which had not been repaired within the timeframe given. M. Meehan advised that the abatement notice allows for the pipe to be repaired by 1 April. M. Meehan stated that he is unsure why this is not in the table in this report. M. Meehan responded to Cr Clementson's question regarding the five formal warnings issued to the same operator. He stated that this relates to an annual work programme and technical problems that are required to be reported on. Cr Ewen stated that he is concerned that consistency could be lacking in this area. M. Meehan stated that Council has an Enforcement Policy which is followed and applied as consistently as possible. Extensive discussion ensued and various questions were asked of M. Meehan. He explained the enforcement policy in detail to Councillors. It was agreed that the Enforcement Policy would be reviewed at a workshop following next month's Council meeting.

Moved (Birchfield / Archer) *That the report be received.*

Carried

6.0 GENERAL BUSINESS

Cr Robb stated that he is seeking permission for Council to accept a late item from the Regional Transport Committee. Cr Robb stated that the reason for the late item is that it is emergency works and requires an alteration of the Regional Transport Plan and it cannot be held over until the next Council meeting.

MOVED (Robb / Archer) *That the late item be accepted.*

Carried

LATE ITEM

VARIATION TO THE WEST COAST REGIONAL LAND TRANSPORT PLAN 2015 – 21

Cr Robb advised that there will be no funding impact on Council funding. Cr Clementson asked the meeting if all present have had an opportunity to read the documents. N. Costley confirmed the report relates to upgrades across State Highway's 63, 6, 65 and 7. Cr Clementson stated that this relates to is the Lewis Pass and Shenandoah area which is part of our region.

Moved (Robb / Archer)

1. *That Council approves the variation to the Regional Land Transport Plan 2015 – 21 for the inclusion of the Kaikoura Nov EQ; Lewis Pass Alternative Upgrade Route - \$15,000,000; and*
2. *That Council submits the variation to the West Coast Regional Land Transport Plan 2015 – 21 to the New Zealand Transport Agency.*

Carried

The meeting closed at 11.20 a.m.

.....
Chairman

.....
Date

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 15 March 2017
Prepared by: Sarah Jones
Date: 1 March 2017
Subject: **Letter to WDC regarding withdrawal of Plan Change 7**

Purpose

To agree the content of a letter be sent to Westland District Council regarding their decision to withdraw Plan Change 7.

Background

Westland District Council's (WDC) decided at their 15 December 2016 meeting, and confirmed January 2017 meeting, to withdraw the Proposed Plan Change 7 (Managing Fault Rupture Risk in Westland) (Plan Change) to the Westland District Plan.

Given this Council's lengthy involvement in the Plan Change, including as party with an interest in the appeal under section 274 of the RMA, a letter has been drafted in response to that decision. The draft letter is attached to this report.

RECOMMENDATION

- 1. That this report be received.*
- 2. That the Committee agrees send the letter as drafted.*

Sarah Jones
Planning Team Leader



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15 March 2017

Bruce Smith
 Mayor
 Westland District Council
 Private Bag 704
 Hokitika 7842

Dear Mayor Smith,

Re: Withdrawal of Westland District Plan – Plan Change 7

The West Coast Regional Council (WCRC) expresses concern in regards to the Westland District Council's (WDC) decision at their 15 December 2016 meeting, confirmed at their January 2017 meeting, to withdraw the Proposed Plan Change 7 (Managing Fault Rupture Risk in Westland) (Plan Change) to the Westland District Plan.

WCRC considers that the Proposed Plan Change is an appropriate planning response to the hazard risk, and lodged a submission supporting it in 2012. The intent of the Proposed Plan Change is to restrict land use in the Franz Josef/Waiiau Fault Rupture Avoidance Zone (RAZ) to reduce the risk of harm to people and property in the event of a major Alpine Fault rupture. WCRC commissioned GNS reports through Envirolink funding to more accurately map the known Alpine Faultline that runs through the township. The investigation identified that the rupture zone is likely to be subject to a vertical uplift of 2m and horizontal shift of 8m.

The latest predictions from GNS indicate there is a 30% risk of the alpine faultline rupturing in the next 50 years. Whilst there will be widespread damage throughout the region, South Island and lower North Island from such an event, the area identified in the plan change will suffer catastrophic damage to property and life.

WCRC consider withdrawing the plan change is inconsistent with the Regional Policy Statement and national guidelines regarding natural hazard management.

The appellants to the plan change supported looking at non regulatory options to support moving away from this area, which led to the formation of the Franz Josef Working Group. This group has pushed for a master planning exercise to occur, which responds appropriately to the various hazards faced by this community, whilst allowing for development. WCRC has supported this group by undertaking river flood modelling, securing funding for GNS to undertake a technical analysis of natural hazards and lately securing \$200,000 of central government funding towards cost benefit analysis work which will enable future decision making to be based on credible information.

The WCRC strongly encourages the WDC to act on the suggestion of the Hearing Commissioners for the Plan Change, and the Environment Court Mediation Commissioner, to explore other options in tandem with changing the District Plan, to address the appellants concerns about being able to reasonably continue their commercial activities and retain the value of land in their ownership. We would encourage the WDC to reconsider their position in light of the above.

To support this WCRC would like to work side by side with WDC and the other parties on the Franz Josef Working Group to ensure we create certainty for the community and encourage sustainable investment in such an important iconic destination.

Yours faithfully

Andrew Robb
Chairman

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee –15 March 2017
Prepared by: Lillie Sadler
Date: 1 March 2017
Subject: **'Clean Water – 90% of rivers and lakes swimmable by 2040'**

Purpose

To inform the Council of the publication of 'Clean Water – 90% of rivers and lakes swimmable by 2040' and confirm next steps.

Background

The Ministers for the Environment and Primary Industries have released a consultation document titled "Clean Water: 90% of rivers and lakes swimmable by 2040", outlining the following further changes to the National Policy Statement for Freshwater Management 2014 (NPSFM), and next steps in the freshwater management programme. The clean water package includes:

- Seeking feedback on proposed amendments to the NPSFM, which include new policies for water quality, integrated management, plan monitoring, progressive implementation programme, and changes to iwi values, human health for recreation values, and monitoring requirements for E. coli;
- Proposing a target of 90% of rivers and lakes swimmable by 2040, as identified on swimmability maps showing the state of water bodies in regions;
- Inviting applications for the Freshwater Improvement Fund, for projects to improve water quality in 'vulnerable' catchments identified on maps;
- Seeking feedback on the detail of policy proposals for excluding stock from waterways.

The closing date for submissions is 28 April.

Next steps

Staff will analyse the proposals and draft a submission for inclusion on the April Council agenda.

RECOMMENDATION

That this report be received.

Sarah Jones
Planning Team Leader

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 15 March 2017
Prepared by: Cameron Doake – Biosecurity Officer
Date: 27 February 2017
Subject: **PROPOSED REGIONAL PEST PLANT MANAGEMENT PLAN**

Purpose

This report presents the findings of a peer review process undertaken on the Proposed Regional Pest Plant Management Strategy (RPPMP), and recommends the appointment of a hearing panel to hear submissions and make decisions on behalf of Council.

Notification of the Proposed RPPMP

Submissions on the Proposed RPPMP closed on Friday 21 October 2016. Nine submissions were received within the notification period from Federated Farmers, Department of Conservation, Buller Conservation Group, LINZ, KiwiRail and Te Runanga o Makaawhio, and three from private landowners within the region. Staff have now completed a Recommending Report in response to the submissions and are ready to proceed with a hearing.

Hearing

Six of the submitters have indicated that they wish to be heard in relation to their submissions. Council now needs to appoint a hearing panel to hear submissions and make decisions on the submissions received.

It is proposed to hold the hearing in late March, however staff will organise this with panel members once they have been appointed. The hearing and decision making process is expected to take one day, with the hearing to be held in the morning and decisions made following. Following the hearing, a Decisions Report will be brought to Council prior to its release.

Peer Review

A peer review of the Proposed RPPMP was undertaken by Ray Maw with technical assistance from relevant biosecurity staff from Environment Canterbury, and the Marlborough and Tasman District Councils. The peer review process found that the Proposed RPPMP is consistent with the collectively agreed template. The peer review report also recommended a small number of changes around minor language to improve consistency with the National Policy Direction for Pest Management.

Ministry for Primary Industries

Feedback was also sought from the Ministry for Primary Industries (MPI) in regard to the Proposed RPPMP being consistent with the National Policy Direction. MPI deemed that "*in general the Proposed Plan is not inconsistent with the National Policy Direction, all objectives and intermediate outcomes comply with the National Policy Direction requirements*". The feedback also suggested that in future Council undertakes a quantitative cost benefit analysis as opposed to a qualitative approach. Currently Council lacks the relevant data to be able to achieve this with any degree of accuracy. This may change in the future.

RECOMMENDATION

That Council:

- 1. Receives this report; and*
- 2. Appoints a hearing panel to hear submissions and make decisions on submissions received.*

Randal Beal
Operations Manager

5.1.4

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee Meeting – 15 March 2017
Prepared by: Stefan Beaumont – Team Leader Hydrology.
Date: 2 March 2017
Subject: HYDROLOGY & FLOOD WARNING UPDATE

Flood Warning

Site	Time of peak	Peak level	Warning Issued	Alarm threshold
Hokitika River at Gorge	01/02/2017 07:30	4014mm	01/02/2017 05:45	3750mm

RECOMMENDATION

That the report is received

Stefan Beaumont
Team Leader Hydrology

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee Meeting – 15 March 2017
 Prepared by: Emma Perrin-Smith, Surface Water Quality Technician
 Date: 2 March 2017
Subject: BATHING BEACH WATER QUALITY SAMPLING UPDATE

The West Coast Regional Council carries out regular sampling for faecal indicator bacteria (*E.coli* or Enterococci) at popular contact recreation sites over the summer period, from November through to March. Sampling is currently undertaken at 18 locations, twice per month. The table below presents the results of sampling for the 2016 -17 summer season.

A number of samples exceeded the very low risk threshold for recreational water quality. In all cases there had been moderate to heavy rainfall in the week prior to sampling.

SITE	Nov	Nov	Dec	Dec	Jan	Jan	Feb	Feb
Carters Beach at campground beach access	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
North Beach at tip head road steps	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Buller River at Shingle Beach	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Buller River at Marrs Beach	😊*	😞*	😞*	😞*	😞*	😞*	😞*	😊*
Rapahoe Beach at end of Statham St	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Seven Mile Creek at SH6 Rapahoe	😊*	😊*	😞*	😊*	😊*	😊*	😊*	😊*
Nelson Ck at Swimming Hole Reserve	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Grey River at Taylorville Swimming Hole	😞*	😊*	😊*	😊*	😞*	😞*	😊*	😊*
Cobden Beach at Bright Street West end	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Blaketown Beach at South Tiphead	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Lake Brunner at Cashmere Bay Boat Ramp	😊*	😊*	😊*	😞*	😊*	😊*	😊*	😊*
Lake Brunner at Iveagh Bay	😊*	😊*	😊*	😞*	😊*	😊*	😊*	😊*
Lake Brunner at Moana	😊*	😊*	😞*	😊*	😊*	😊*	😊*	😊*
Karoro Beach at Surf Club	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Hokitika Beach at Hokitika	😊*	😊*	😊*	😞*	😞*	😞*	😊*	😊*
Kaniere River at Kaniere Kokatahi Rd	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Lake Mahinapua at Shanghai Bay	😊*	😊*	😊*	😊*	😊*	😊*	😊*	😊*
Arahura Rv @ SH6	😞*	😊*	😊*	😊*	😊*	😞*	😊*	😊*

RECOMMENDATION

That the report is received.

Rainfall past 24hrs	Rainfall past week	
*	•	0-10 mm
*	•	10-30 mm
*	•	30-60 mm
*	•	>60 mm
😊		< 260 E. coli; < 140 Ent
😞		260-550 E. coli; 140-280 Ent
😞		> 550 E. coli; > 280 Ent

Michael Meehan
Chief Executive Officer

THE WEST COAST REGIONAL COUNCIL

Prepared for: Resource Management Committee – 15 March 2017
 Prepared by: Karen Glover - Consents & Compliance Administration Officer
 Date: 2 March 2017
Subject: CONSENTS MONTHLY REPORT

Consents Site Visits undertaken 27 January – 28 February 2017

15/02/2017	PA-2017-9003 – Te Kinga Investments Ltd, Proposed Subdivision, Cashmere Bay	To check its location and in particular its proximity to any well or bore within the immediate area.
15/02/2017	PA-2017-9004 – Mike Greer Homes West Coast Ltd – Wastewater Discharge Assessment, Tasman View Road	To investigate proposed wastewater system at 12 Tasman View Road.

Non-Notified Resource Consents Granted 27 January – 28 February 2017

CONSENT NO. & HOLDER	PURPOSE OF CONSENT
RC-2016-0048 IL & HN Rasmussen	To disturb the foreshore for the purposes of black sand gold mining, at Haast.
RC-2016-0055 Colligan Farm Ltd	To alter the foreshore/seabed to construct rock bunds, Fairdown Beach. To occupy space in the Coastal Marine Area (CMA) with rock bunds, Fairdown Beach. To construct structures (rock bunds) in the CMA, Fairdown Beach. To deposit natural material (rock and sand) in the CMA, Fairdown Beach.
RC-2016-0078 Grey District Council	To under earthworks and vegetation disturbance associated with the construction and operation of landfill cells at McLean's Pit. To discharge contaminants (such as construction and demolition waste/clean fill) to land at McLean's Pit. To discharge contaminants (odour) to air from landfill cells at McLean's Pit. To discharge water containing contaminants (leachate) to land in circumstance where it may enter water at McLean's Pit. To take ground water associated with dewatering landfill cells at McLean's Pit.
RC-2016-0112 Nikau Deer Farm Ltd	To cross cattle stock through waterways at Rotomanu. To undertake dry bed gravel extraction from Thirsty Creek and Mosquito Creek. To disturb the bed of the Poerua River associated with gravel extraction and water diversion. To divert the Poerua River for the purpose of river training and bank reinstatement. To discharge contaminants to land where it may enter water from a dry cattle stock standoff pad. To discharge contaminants to water associated with dry stock cattle crossings over waterways at Rotomanu.

RC-2016-0145 T A Arnold Transport Ltd	To discharge solid waste to land, Wanganui Flat Road. To discharge contaminants (products of combustion) to air via the burning of waste, Wanganui Flat Road. To discharge stock effluent to land via a stock truck wash, Wanganui Flat Road.
RC-2016-0154 New Zealand Transport Agency & West Coast Regional Council	To disturb the bed of the Waiho River to undertake protection works (rock rip-rap, stopbank construction and rock spurs). To permanently divert water in the Waiho River from protection structures. To temporarily discharge sediment to water associated with the construction of river protection works, Waiho River.
RC-2017-0002 Mill Creek Mining Ltd	To undertake earthworks associated with alluvial gold mining activities within MP 60283, New River. To take and use groundwater via seepage into mining ponds for the purposes of alluvial gold mining activities within MP 60283, New River. To discharge water containing sediment to land within MP 60283 in circumstances where it may enter water associated with alluvial gold mining at New River.
RC-2017-0005 Rosco Contractors Ltd	To disturb the dry bed of the Grey River near Ikamatua for the purpose of gravel extraction.
RC-2017-0008 Buller District Council	To discharge treated onsite sewage effluent wastewater from the public toilets to land at Lot 1 DP 321893, Springs Junction Scenic Reserve.
RC-2017-0009 Westreef Services Ltd	To discharge sewage and greywater from the Springs Junction public toilets to land at Section 10 and Parts 8-9 Block XII Rahu Survey, Spring Junction.
RC-2017-0010 Lake Head Trust	To disturb the bed of Bruce Creek at Inchbonnie for the purpose of constructing piles for a bridge.
RC-2017-0011 Arnold Contracting Ltd	To disturb the dry bed of the Whataroa River for the purpose of gravel extraction.
RC-2017-0012 Westland District Council	To disturb the bed of the Hokitika River to undertake protection works (rock rip-rap).
RC-2017-0013 Lake Brunner Station Ltd	To disturb the bed of the Eastern Hohonu River for the purpose of constructing piles for a bridge.
RC-2017-0015 New Zealand Transport Agency	To disturb the bed of Bullock Creek to undertake protection works (rock groynes and stream training). To permanently divert water in Bullock Creek from protection structures and as a result of stream training. To temporarily discharge sediment to water associated with the construction of river protection and stream training works, Bullock Creek.
RC-2017-0018 Garvey Creek Farm Ltd	To disturb the dry bed of the Inangahua River for the purpose of removing gravel.
RC-2017-0019 WR & KP Houston	To discharge treated onsite sewage wastewater from a domestic dwelling to land at Lot 6 DP 402308, Rutherglen Road.

111 whitebait stand resource consent files were also granted during this period. 199 out of 657 (30.3% of whitebait stand resource consent files have now been granted. 253 applications (38.5%) have been received to date.

CONSENT NO. & HOLDER	PURPOSE OF CHANGE/REVIEW
RCN94126-V1 West Coast Regional Council & New Zealand Transport Agency	To increase the stopbank height by one metre on the south side of the Waiho River.
RC04070-V2 Department of Conservation	To reduce the monitoring for BOD5 at the Punakaiki Visitors Centre wastewater system.
RC07078-V1 Leisure Land Ltd	To increase the disturbed area and bond amount for gold mining activities at Inangahua.
RC-2015-0161-V1 MJ Syron	To add an additional groundwater take location at Waimangaroa.

Notified or Limited Notified Resource Consents Granted 27 January - 28 February 2017

CONSENT NO. & HOLDER	PURPOSE OF CONSENT
RC-2015-0112 Goldriver Mining Ltd	<p>To undertake earthworks associated with alluvial gold mining within MP 60227, at Goldsborough (Waimea).</p> <p>To disturb the dry bed of Waimea Creek (dry flood plain) associated with alluvial gold mining within MP 60227, at Goldsborough (Waimea).</p> <p>To disturb the wet bed of Waimea Creek and its tributaries within MP 60227 associated with water diversion.</p> <p>To divert the flow of Waimea Creek and its tributaries within MP 60227 associated with alluvial gold mining.</p> <p>To take and use water for alluvial gold mining activities within MP 60227.</p> <p>To discharge sediment-laden water to land in circumstances where it may enter water, namely Waimea Creek and its tributaries, associated with alluvial gold mining within MP 60227.</p> <p>To discharge sediment-laden water to water, namely the Waimea Creek and its tributaries, associated with alluvial gold mining within MP 60227.</p>

Public Enquiries

40 written public enquiries were responded to during the reporting period. 35 (88%) were answered on the same day, and the remaining 5 (12%) within the next ten days. Two LGOIMA requests were responded to.

RECOMMENDATION

That the March 2017 report of the Consents Group be received.

Gerard McCormack
Consents & Compliance Manager

Prepared for: Resource Management Committee – 15 March 2017
 Prepared by: Gerard McCormack – Consents and Compliance Manager
 Date: 2 March 2017
 Subject: **COMPLIANCE & ENFORCEMENT MONTHLY REPORT**

Site Visits

A total of 63 site visits were undertaken during the reporting period, which consisted of:

Activity	Number of Visits
Resource consent monitoring	24
Mining compliance & bond release	18
Complaint Related	7
Dairy Farm	14

Out of the 63 total site visits for the reporting period, 52 visits were compliant, 11 visits were non-compliant.

Complaints/Incidents between 26 January and 2 March 2017

The following 7 complaints/incidents were received during the reporting period:

Activity	Description	Location	Action/Outcome	INC/Comp
Unauthorised works in the bed	Complaint that a land owner has undertaken work in a creek bed that is causing flooding of a property.	Fairdown	A site visit has been undertaken and enquiries are continuing.	Complaint
Coal mining	After a site visit by a Council Officer it was established that the miner was undertaking earth works outside of their consented area.	Reefton	The operator is seeking a variation to their consent and they have been issued a formal warning.	Incident
Discharge to air	Complaint received regarding the discharge of odour.	Ruatapu	Enquiries established the odour was generated from a contractor spraying DAF sludge to land outside of the consented area. The operator was issued with an infringement notice and an abatement notice	Complaint
Gold mining	Complaint regarding the discharge of sediment from a gold mining operation.	Mikonui	The site was visited and established that the discharge from the operation was discolouring a creek. A formal warning was issued.	Complaint
Dairy effluent discharge	Complaint received that effluent from a dairy farm was discolouring a creek.	Hari Hari	Enquiries are continuing.	Complaint
Coastal protection work	Complaint regarding unconsented coastal protection work.	Granity	Enquiries are continuing.	Complaint
Discharge to air	Complaint regarding the discharge of odour.	Westport	Enquiries are continuing.	Complaint

Formal Enforcement Action

Four Formal Warnings were issued during the reporting period.

Activity	Location
Coal Mining: Earth works outside of consented area.	Reefton
Gold Mining: discharge of sediment.	Mikonui
Dairy: discharge of dairy effluent.	Nelson Creek
Dairy: discharge of effluent.	Humphreys Gully

One Infringement Notice was issued during the reporting period.

Activity	Location
Discharge of odour from DAF sludge	Ruatapu

Two Abatement Notices were issued during the reporting period.

Activity	Location
Land irrigation of DAF sludge: cease the discharge	Ruatapu
Depositing rubbish on the riverbed and within the coastal marine area.	Mahitahi River

Mining Work Programmes and Bonds

The Council received the following seven work programmes during the reporting period. Two work programmes have been approved while the remaining work programmes require a site visit or further information.

Date	Mining Authorisation	Holder	Location
27/01/2017	RC07104	Brian Blacktopp Contracting	Ruatapu
27/01/2017	RC10253	Phoenix Mining Ltd	Waimea
30/01/2017	RC09053	Westco Lagan Ltd	Ruatapu
03/02/2017	RC10214	CMR Mining Ltd	Notown
13/02/2017	RC08146	AJ Gillman	Kaniere
20/02/2017	RC-2014-0192	Waghorn & McLennan	Ikamatua
23/02/2017	RC-2016-0034	Amalgamated Mining Ltd	Notown

The following bonds are recommended for release:

Mining Authorisation	Holder	Location	Amount
RC12021	Blakely Mining Ltd	Kapitea	\$21,000
RC-2015-0143	Phoenix Mining Ltd	Kangaroo Creek	\$10,000

RECOMMENDATION

- 1. That the report be received.*
- 2. That the bonds for RC12021 Blakely Mining Ltd and RC-2015-0143 Phoenix Mining Ltd are released.*

COUNCIL MEETING

THE WEST COAST REGIONAL COUNCIL

Notice is hereby given that an **ORDINARY MEETING** of the West Coast Regional Council will be held in the Offices of the West Coast Regional Council, 388 Main South Road, Greymouth on **Wednesday, 15 March 2017** commencing on completion of the Resource Management Committee Meeting

A.J. ROBB
CHAIRPERSON

M. MEEHAN
CHIEF EXECUTIVE OFFICER

<u>AGENDA NUMBERS</u>	<u>PAGE NUMBERS</u>	<u>BUSINESS</u>
1.		APOLOGIES
2.		PUBLIC FORUM
3.		MINUTES
	1 – 5	3.1 Minutes of Council Meeting 7 February 2017
4.		REPORTS
	6 - 11	4.1 Engineering Operations Report
	12 – 14	4.2 Corporate Services Manager's Report
	15 – 20	4.2.1 Local Government Commission Submission on West Coast Governance Arrangements
5.	21	CHAIRMAN'S REPORT
6.	22	CHIEF EXECUTIVE'S REPORT
7.		GENERAL BUSINESS

THE WEST COAST REGIONAL COUNCIL**MINUTES OF THE MEETING OF THE COUNCIL HELD ON 7 FEBRUARY 2017,
AT THE OFFICES OF THE WEST COAST REGIONAL COUNCIL, 388 MAIN SOUTH ROAD, GREYMOUTH,
COMMENCING AT 10. 54 A.M.****PRESENT:**

A. Robb (Chairman), N. Clementson, P. Ewen, A. Birchfield, T. Archer, S. Challenger, P. McDonnell

IN ATTENDANCE:

M. Meehan (Chief Executive Officer) R. Mallinson (Corporate Services Manager), R. Beal (Operations Manager), N. Costley (Strategy & Communications Manager), T. Jellyman (Minutes Clerk)

1. APOLOGIES:

There were no apologies.

2. PUBLIC FORUM

There was no public forum.

3.1 CONFIRMATION OF MINUTES

Moved (Archer / Clementson) *that the minutes of the Council Meeting dated 13 December 2016, be confirmed as correct.*

Carried

Matters arising

Cr Ewen drew attention to page three of the minutes relating to the Ballance Environmental awards. He stated that previously Council had an awards programme in place but they have now been put into abeyance. He feels that if an awards system is to be considered he would like it to be open to all operators and not just dairy farmers. Cr Birchfield agreed with this. The Chairman spoke of the Leading Light Awards which are run by Development West Coast which West Coast specific and includes an environmental award. He suggested that Council might want to get involved with these awards rather than set up a new system. M. Meehan stated that the Council awards that were in place over a decade ago, were based on nominations from staff for people who had gone above and beyond what was required. M. Meehan advised that the nominees were issued with a certificate at a meeting. M. Meehan stated that he is unsure of how many of Council's resource users would enter the Leading Lights awards as you have to enter yourself and it is quite time consuming. He stated that the Ballance Farm awards are based on horticulture and agriculture. Cr Ewen stated that the previous awards were open to public nominations. The Chairman asked the meeting if they would like to revisit this to promote good practice in the community. Cr Ewen stated that it should be open to all consent holders. M. Meehan advised that the previous awards cost very little, just the framing of certificates. Extensive discussion took place and each Councillor was asked for their opinion. All present agreed that they are in favour of an awards system. Cr McDonnell stated that he is against an actual competition but he agrees that good practice should be recognised. N. Costley suggested that the Council newsletter could be used to showcase good practice. It was agreed that options would be investigated.

REPORTS:**4.1 ENGINEERING OPERATIONS REPORT**

R. Beal spoke to this report. He reported that Neil's Beach is now aggrading. R. Beal reported that the Niwa Report stated that the river mouth was instrumental in providing nutrients to the beach. He stated that there was quite a bit of opposition to this theory from the local community but this has now been proved to be correct. R. Beal advised that river mouth is now coming straight out and has been in this position for a couple

of months now. R. Beal advised that staff are now working with the Neils Beach rating district to regularly monitor the position of the river mouth.

R. Beal displayed photographs of the recent flood event. He stated that floodwaters encroached on some properties around Cobden but did not enter any houses. R. Beal reported that engineering staff surveyed Cobden residents and the survey revealed that 60% of residents surveyed have a high level of concern.

R. Beal displayed photographs of a recent tidal surge at Carters Beach and Granity. He advised that a report from Niwa is awaited which will provide further advice on these areas.

Cr Archer asked what was the source of the floodwaters in Cobden. R. Beal advised that this water is from the lagoon where water had backed up. M. Meehan advised that there is a cut out to sea in this area but the tide has an impact on its effectiveness and during this event high tide coincided with the peak of the river. M. Meehan stated that there has been discussion at the Greymouth Joint Floodwall Committee annual meeting on the potential for a bund around the lagoon and dog park to try to prevent back up in this area. M. Meehan advised that the costings are being worked through and these costs are not far off previous costings that were done. M. Meehan advised that he visited the owners of a property in this area, they have not had water over floor level. They acknowledged that the floodwall has been very good for them. R. Beal confirmed that some garages were flooded and there was water underneath some houses. The Chairman advised that a special meeting of the Greymouth Floodwall Joint Committee could be arranged to ascertain where to from here. R. Beal advised that a report from Niwa is awaited to provide advice on how much benefit the cut would provide to this area, and how to deal with Range Creek. The Chairman stated that the community needs to be able to see that the benefits are there in view of the costs.

Cr Ewen drew attention to an error on page 9 of the report relating to historic flood levels in the Karamea River. R. Beal stated that the Niwa Report on the Karamea River was received in late December. He advised that the two cuts that were recommended in the report were made prior to the flood on 18 January. He displayed photographs and advised that the southern cut has now sealed over but there is a very good channel in the northern cut. R. Beal advised that Granite Creek was backing up and causing flooding issues therefore a cut was made to release the backed up water out into the main river.

R. Beal reported that make safe work has been done in quarries with recommendations being carried out. R. Beal advised that make safe work has been done in Kiwi Quarry; this work has included producing rock in order to keep costs down. R. Beal advised that work is being done with Grey District Council to extend the permit area with a possible land swap being worked through.

Cr Archer stated that the historic information in the Karamea report is interesting. Cr Archer suggested that the report is circulated to the community and an article could be placed in the Karamea Chronicle. Cr Archer stated that costs implications would also need to be discussed. M. Meehan stated that some of the actions in the report have already been put in place because of the recent flood event. Cr Clementson stated that the river is now exactly in the position that it needs to be in. It was agreed that the Niwa report would be circulated to the community, costings would be sought and a meeting of the Karamea rating district would then be arranged.

Cr Archer stated that he had previously requested monthly progress updates be included in this report for Punakaiki, Granity, Buller River Flood Protection, Carters Beach and Coal Creek. R. Beal apologised for this omission and stated that there has not been any progress on most of these matters due to the recent flood event. He provided a verbal update and advised that Niwa Reports are awaited for Carters Beach and Granity. It was agreed that a table of progress for outstanding work would be included in this report each month. It was also agreed that a meeting for the Hokitika Seawall committee would be arranged.

Moved (Archer / Clementson)

- 1. That this report is received.*
- 2. That Council accommodate the Karamea Niwa Report and initiate a community consultation process as soon as possible and include a rough order of costs for options.*

Carried

4.1.2 RAYMOND'S STOPBANK INCLUSION INTO WANGANUI RATING DISTRICT

R. Beal spoke to this report and advised that this section of stopbank has been inspected by Council's River Engineer and he has confirmed that this structure is designed to an acceptable standard.

MOVED (Archer / McDonnell)

That the 225 metres known as "Raymond's Stopbank" is incorporated into the Wanganui Rating District and the Asset Management P

Carried

4.2 CORPORATE SERVICES MANAGER'S REPORT

R. Mallinson reported that this is the six month financial report to 31 December. He advised that total revenue was \$9M and total expenditure was \$7.877M. The surplus for the six months was \$1.89M. R. Mallinson reported that the Westpac investment portfolio is continuing to underperform with the total net portfolio return less than 2% for the six months. He reported that other Council investments have performed well over the past six months including PCR LP. R. Mallinson advised that the Bancorp review of the performance of the Westpac investment portfolio will be undertaken next week. Cr Archer stated that the results from PCR LP are pleasing. Cr Ewen drew attention to the figure in the quarry account; R. Mallinson advised that this figure is the accumulated surpluses and deficits of the quarries since 2002 when Council ring fenced the quarry results. R. Mallinson answered questions from Cr Ewen relating to budget variances. R. Mallinson gave a detailed response and commented that Council needs to ensure that it is realistically budgeting for its real overhead costs. The Chairman stated that this needs to be addressed so that Council can inform the community of what the costs to run Council are, and rates can then be based on this. Cr Birchfield asked if the \$194,000 income from the Westpac investment portfolio is for the \$12M investment for six months reporting period. R. Mallinson confirmed this. Cr Birchfield stated this is a terrible result. R. Mallinson agreed. M. Meehan stated that Westpac has performed very poorly, there have been a lot of changes in fund managers, and that the review is timely.

Moved (Archer / Ewen) *that this report be received.*

Carried

4.2.1 SIX MONTH REVIEW 1 JULY 2016 – 31 DECEMBER 2016

M. Meehan spoke to this report and advised that good progress is being made in achieving performance targets. He noted the issues with water quality in the Marrs Beach and stated that this means some of the targets will not be achieved. M. Meehan stated that some of these targets are outside of what can be controlled. He noted that performance is tracking well with resource consent processing, and to date no costs have been incurred with the RMA discounting regulations. M. Meehan advised that the installation of new flood warning sites has gone well with staff working through updates to improve the service in Buller. Cr Archer stated that this is a good report and passed on his congratulations to staff. M. Meehan answered questions from Cr Archer relating to declining results for water quality at some sites. M. Meehan advised that the implementation of the Freshwater NPS will be put before Council in the coming months, with aspects of the NPS centered on how to improve these waterbodies. He stated that policies and objectives in our Land and Water Plan relate to maintaining or improving water quality and this will be addressed with the NPS.

Moved (Archer / Clementson) *That the report be received.*

Carried

4.2.2 COUNCIL RISK REGISTER AND VCS RISK FRAMEWORK

R. Mallinson spoke to this report and advised that Audit NZ recommended in their recent Audit Management Report that Council formally considers the risk management framework that VCS Business Unit operates under. R. Mallinson advised that he and R. Beal have worked through this. Cr Archer drew attention to item 7 of the report and said that he would like to see as a separate line item. Discussion took place and it was agreed that R. Mallinson would make the changes suggested by Cr Archer and he would bring a further report to the March Council meeting. It was agreed that the third recommendation would be changed, and the risk register will be reviewed again in March 2017 once the changes are made.

The Chairman stated that at the recent Local Government training him and Cr Clementson attended, risk was discussed along with the importance of identifying risk early. The Chairman stated that as elected representatives, councillors should have input into helping identifying the risks to Council business. He stated that Local Government NZ suggests facilitated workshops and that councils identify what their risks are. He stated that Audit NZ have criticised Council for not having an audit and risk committee. The Chairman suggested that consideration could be given to bringing in an independent person with audit and risk experience to progress this and that a workshop is held. Cr Archer spoke of the recent discussion with Scott Tobin of Audit NZ, where it was suggested that Council investigate implementing a risk assessment profile and audit terms of reference based on similar sized councils, and the Council can decide what suits this Council. The Chairman stated that it is crucial that everyone participates in this. M. Meehan agreed to follow up with other local and small unitary councils to see what they are doing in this area. M. Meehan advised that part of the work being done for the annual plan discussions is looking at risk within the business. He stated that

the big risks are the \$10M of income and the \$2.2M of rates with the incomes being VCS and the Westpac Investment Portfolio. He spoke of the various risks in each of these areas. M. Meehan stated that it never hurts to bring an independent person in to add value. The Chairman agreed with this and noted that this may be all that is required. Cr Birchfield stated that this might be overcomplicating things as he feels that if there is an issue of concern then the CEO can bring the matter to Council for discussion. The Chairman asked other councillors for their opinions. Cr Ewen agrees with Cr Birchfield and he said that any concerns can be brought up at the council meeting as they have been today. Cr Challenger stated that it is an advantage having an independent person facilitating the meeting but he feels a two hour or half day workshop is not required as the council agenda is available a week prior to the meeting and this allows plenty of time to read the reports and to bring questions or concerns to the meeting. Cr McDonnell stated that he would like to compare councils risk register to other councils to see if there are any glaring omissions and he would like to be confident that all bases are covered. Cr Clementson spoke of the training and personal development now required in business, he stated that training helps to mitigate risk. He also stated that part of Council's role is to make good use of ratepayer's money to make a meaningful reduction in risk. It was agreed that R. Mallinson would make the changes as discussed earlier and a decision on bringing in outside advice would be made at a later date. R. Mallinson agreed that from a governance perspective risk is one of the most important roles that an elected member can have.

Moved (Archer / Ewen)

1. *That Council adopts the proposed risk framework for its VCS Business Unit.*
2. *That the VCS Risk framework be included in the overall Council risk register.*
3. *That the WCRC Risk register be reviewed again in April 2017.*

Carried

4.2.3 REVIEW OF REPRESENTATION

R. Mallinson spoke to this report and advised that this review is required every six years and was last done in 2011. R. Mallinson advised that he is not recommending any changes to either boundaries or the 2 / 3/ 2 member constituency arrangement.

Moved (Birchfield / Archer)

That in accordance with section 19I of the Local Electoral Act 2001:

1. *There will be three constituencies.*
2. *The three constituencies are called Buller, Grey and Westland and that the boundaries of these constituencies will be the existing boundaries of the Buller District Council, Grey District Council and Westland District Council.*
3. *The numbers of members proposed to be elected by the electors of each of the three constituencies be:*
 - *Buller constituency shall elect two members.*
 - *Grey constituency shall elect three members.*
 - *Westland constituency shall elect two members.*

That public notice of this to be given pursuant to the requirements of section 19 M of the Local Electoral Act 2001.

Carried

5.0 CHAIRMANS REPORT

The Chairman spoke to his report and took it as read. He stated there will be a presentation on the growth study after this meeting.

Moved (Robb / Clementson) *that this report is received.*

Carried

5.1 ADOPTION OF THE 2016 – 2019 WEST COAST TRIENNIAL AGREEMENT

The Chairman spoke to this report and advised this is the agreement between the Mayors and Chairs of the West Coast Councils.

Moved (Robb / Archer)

That Council adopts the 2016 – 2019 West Coast Triennial Agreement.

Carried

6.0 CHIEF EXECUTIVE'S REPORT

M. Meehan spoke to his report. He advised that the work done relating to economic development arrangements which has come out of the Growth Study is now ready to be launched.

M. Meehan spoke of various meetings he attended during the reporting period. He advised that there is good support from the Local Government Commission with assisting with more shared services in the future.

Moved (Challenger / Birchfield) *that this report is received.*

Carried

GENERAL BUSINESS

Cr Birchfield asked what is happening with regard to Westpac's portfolio performance. R. Mallinson advised that he will arrange a meeting with Westpac once the Bancorp report is to hand.

Cr Archer gave a summary on the drop in sessions held recently to discuss flood protection for Westport. Cr Archer stated that around 150 people attended. He stated he was very impressed with the technical staff's input and the high level hydrological information provided by S. Beaumont. Cr Archer expressed his concern about the amount of negative information expressed by some locals in the media. Cr Archer praised the efforts of staff in attendance and stated that they were enthusiastic, friendly and provided very good information. He stated that a further debrief on the overall proposal will be held following today's meeting.

Cr Ewen stated that he called into the Whataroa Quarry during the Christmas period. He stated that he is concerned that the quarry is more of a risk this visit than his last visit. Cr Ewen expressed his concern about the benching and stripping that has been done in the quarry. Cr Ewen asked if Council has a good oversight on who has done the cleanup and muck up in this quarry. Cr Ewen stated that if officials were to look at the quarry then there might be some questions to answer. Cr Ewen is concerned about safety in the quarry. M. Meehan advised that MBD have encroached on Council's permit and Council is still waiting for MBD to sign the written agreement. M. Meehan stated that he understands Cr Ewen's concerns relating to risk in this quarry. M. Meehan advised that Council does not operate this site but does hold the permit for this quarry. M. Meehan stated that that Council does buy rock from MBD who operate this quarry. M. Meehan advised that under the new relationship with MBD, health and safety requirements will be put in place and any vulnerability on both Council and MBD will be worked through. R. Beal advised that Council's Quarry Manager is currently working with MBD and there is a plan in place to make the quarry safer. R. Beal advised that he will bring a timeline for this work to the next Council meeting. Cr Ewen stated that if something goes awry then it will come back on Council.

The meeting closed at 12.47 p.m.

.....
Chairman

.....
Date

Prepared for: Council Meeting – 15 March 2017
Prepared by: Paulette Birchfield – Engineer, Brendon Russ - Engineer
Date: 28 February 2017
Subject: **ENGINEERING OPERATIONS REPORT**

WORKS COMPLETED AND WORKS TENDERED FOR

Greymouth Floodwall

Work to trial repair joints on the Grey Floodwall was completed by Moore Construction Ltd at a cost of \$4,579 G.S.T exclusive.

Lower Waiho Rating District

Work involving the placement of 890 tonne of rock to three new groynes on the Rata Knoll extension stopbank was completed by MBD Contracting at a cost of \$16,995 G.S.T exclusive.

Wanganui Rating District

Work involving the placement of 617 tonne of rock on sunken riprap was completed by Arnold Contracting at a cost of \$16,042 G.S.T exclusive.

Wanganui Rating District

Work involving the placement of 492 tonne of rock on sunken riprap was completed by Arnold Contracting at a cost of \$9,867 G.S.T exclusive.

Waitangitaona Rating District

Work involving the placement of 1780 tonne of rock riprap and 2000m³ of bulk fill to re-align the river was completed by MBD Contracting at a cost of \$64,553 G.S.T exclusive.

ONGOING WORKS

Punakaiki Rating District

The hearing for the rock recovery consent at "White Horse" property was held on the 3 March 2017. Once the decision is received, the work for the Northern seawall extension will be tendered.

Granity/Ngakawau/Hector Erosion

Council has received an updated report from NIWA with further recommendations. Community feedback regarding H1, H2, H3 and G3 and G4 sections indicates there is support for forming a rating district and implementing some of the recommendations in the NIWA report.

Buller River Flood Consultation

Submissions have closed. A total 203 submissions were received by 1 March. Staff will prepare a separate report on this issue.

Carters Beach

No further progress can be made until NIWA's report is received.

Quarry	Rock Available	Activity
Blackball	1,650	-
Camelback	16,417	There has been no activity in Camelback Quarry for the last 12 months due to lack of demand. It is envisaged that stockpiles will be replenished towards the end of 2017.
Inchbonnie	13,821	There has been no activity in Inchbonnie Quarry during January/February 2017, it is unlikely that this will change over the next two months, unless an extreme weather event changes priority.
Kiwi	0	<p>There has been no rock won or carted during January through to mid February due to the quarry contractor being committed to non Council related emergency works in the region. Winning and stockpiling of 6,000-8,000 tonne of rock commenced on 20 February 2017. A further several thousand tonne of rock is required for flood damage repairs to various sites in the Grey Valley following the recent flood event.</p> <p>The quarry "Make-Safe" work will utilize the waste generated from previous stockpiling.</p> <p>Work is being undertaken with the Grey District Council to investigate the possibility of a boundary adjustment; this will assist in the "Make-Safe" work and increase the potential rock resource available.</p>
Whataroa	17,940	<p>Over the Christmas period approximately 8,000 tonne of rock was won from the WCRC permit area immediately above the MBD Contracting Ltd permit area. This rock was stockpiled in the lower quarry.</p> <p>Associated with winning rock is "Make-Safe" work to be completed at Whataroa Quarry involving the reduction of face heights, defining bench areas and safety bunding. This work will be on going in 2017 and is undertaken by the landowner and contractor MBD Contracting Ltd.</p>
Okuru	Approximately 1,000	There has been no recorded activity at Okuru quarry in January/February 2017. Work is ongoing to ensure the safety and compliance of any future winning and carting of rock and accuracy of stockpile inventory.

RECOMMENDATION

1. That the report is received.
2. That Council note the ongoing community consultation with the Granity and Hector communities, which may lead to recommendations to form rating districts for G1, G2 and H3 sections of Granity and Hector.

Randal Beal
Operations Manager

9 December 2016

Paulette Birchfield
West Coast Regional Council
Greymouth

Dear Paulette,

Following the 22-Nov-2016 site inspection of the beach front and subsequent community meeting at Granity, Ngakawau and Hector, I consider it prudent to refine some of the advice in the recent report (NIWA, 2016).

Site inspection notes

The erosion sequence has continued with winter storms eroding the beach, overwashing into private property and damaging structures – with at least one garage destroyed and another property now deserted (Figure 1). Several new landowners have begun to protect their boundary with rocks and other ad-hoc defences (Figure 2). The existing hard protection structure have withstood the storms well (Figure 2), but the predicted slumping or gabions within rock revetments and lowering of the beach has occurred.

At Granity (154-165 Torea St) the erosion has become critical to several properties, overwhelming the Buller District Council (BDC) managed Bradleys Stream drain and berm (Figure 3). The nearby landowners have begun to protect their properties with rock revetments or vegetation (Figure 3).



Figure 1 Recently deserted property (Left, 23 Main Rd Hector) and overwash evidence into private property (Right, 151 Torea St, Granity). [Source: M Allis 22-11-2016]



Figure 2 New ad-hoc defence along the beachfront (Left, 7 Main Road, Hector) and existing hard defences in reasonable condition (Right, Granity School). [Source: M Allis 22-11-2016].



Figure 3 Overwhelming of Bradley Stream drain (left, at 154-160 Torea St) and ad-hoc coastal protection (right, 155-156 Torea St). [Source: M Allis 22-11-2016].

Management advice update (Sept 2015-Nov 2016)

Overall, the advice from NIWA (2016) stands true. The various coastal compartments are each facing a different level of risk from coastal erosion, and each have several options to reduce this risk to people and property. Gaps in hard defences should be infilled (Sections H3, G1, G2), and all properties should consider their individual long-term strategy should erosion continue at its present rate. The safest long-term strategy remains to relocate offsite.

However the advice for one coastal sections needs updating: the northern section of G4 (north of Bradley Stream) is rapidly approaching a critical risk level. The community have had waves and sand wash into their property in the last year and have been galvanised into action. This activity has been most notable around the northern half of frontage section G4 because of the failure and infilling of the Bradley Stream drain diversion (Figure 3). This is a positive move, but action should be taken to ensure the defences are well-constructed, form a consistent line of defence, tie-into existing defences and avoid end effects (i.e. avoiding the historic ad-hoc nature of defences).



Figure 4 Recent hard defences under construction north of Bradley Stream (G4) where the drain diversion bund failed. Left, 158-160 Torea St; Right, 154 Torea St. [Source: M Allis 22-11-2016].

My recommendation should be updated (from backstop defences) because several G4 owners have responded to the erosion by constructing rock revetments (Figure 4), and the drain clearance berm is unable to prevent waves to regularly wash into private property. **The most appropriate action now would be to unify the G4 owners to join and strengthen a single line of defence (both hard revetment and backstop) along this frontage section. However, BDC must reform the Bradley Stream drain and berm ASAP while the community and WCRC prepare (finance, consent, materials) to construct defences and link the under-construction walls.**

A singular rock revetment defence should include all G4 properties north of Bradley Stream (154-165 Torea Street), linking the under-construction revetments, extending along the stream-banks up to the roadway, and include the property immediately south of Bradley Stream (153 Torea Street). The toe of the new rock revetment would be well placed if it were keyed into the drainbed (north of Bradleys Stream) and placed front of the clay/peat outcrops on southern bank of Bradleys Stream. The G4 owners south of 153 Torea Street should also prepare to construct their backstop defence berm in the short-term, this should tie into the southern extent of the rock revetment works, but setback from the present beach face (edge of clay/peat outcrops) by 5 m and aggressively planted. These works would still only be a short to medium term defence for the G4 section.

This refinement means the exit to Bradley's Stream will predominantly be straight out to sea, but the stream banks will need protection to prevent outflanking and exacerbating erosion of the adjacent properties. Occasional clearance of the stream mouth may be required if beach gravels build up and block the outlet. A culvert onto the beach face is not recommended.

Note about BDC drain clearance: Re-forming and maintaining the Bradley Stream drain will be more expensive in the short term (0-2 years) while allowing the community to design and construct the hard defence. However, the drain itself will act as the base level or key-in for the wall which is essential to the longer-term performance of the revetment. It is anticipated that the drain clearance and diversion could cease after the wall is completed, therefore a saving for BDC over the longer term. However it is absolutely necessary in the immediate period to continue clearance, and even increase the frequency of drain clearances.

A detailed survey (say, aerial drone photos with surveyed elevations) would be useful for more detailed information to aid design.

All works suggested should still only be considered as short to medium term defence options.

Groynes

The community requested further investigation of whether groynes are a viable option. I reiterate that this is unlikely to be cost-effective, may not receive resource consent (anticipated DoC submissions) and is unlikely to be successful.

Groynes are unlikely to be successful for individual properties (updrift and downdrift effects), and groyne fields work best on a 5 km scale and this would require buy-in from all property owners in all sections - some of which are not at critical threat and less likely to want to pay. A trial groyne programme requires timeframes of years to establish its suitability- something many frontage sections (G4, N2) do not have.

At Granity, Ngakawau and Hector a seawall would be a more effective defence than groynes as they are more easily adaptable when/if each frontage section need to defend their line. In contrast, groynes are an all-or-nothing defence strategy, and have a different risk profile relying on natural processes to maintain the barrier (the gravel fillet) rather than a singular line of a seawall (the rocks).

Please contact me if you have any queries about the above.

Yours sincerely



Dr Michael Allis
Coastal Engineer

4.2

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 15 March 2017
 Prepared by: Robert Mallinson – Corporate Services Manager
 Date: 2 March 2017
Subject: Corporate Services Manager's Monthly Report

1. Financial Report

FOR THE SEVEN MONTHS ENDED 31 JANUARY 2017				
	ACTUAL	YEAR TO DATE BUDGET	ACTUAL % ANNUAL BUDGET	ANNUAL BUDGET
REVENUES				
General Rates and Penalties	1,351,431	1,360,333	58%	2,332,000
Investment Income	670,266	519,731	75%	890,968
Resource Management	873,210	788,449	76%	1,145,626
Regional Land Transport	51,327	52,858	57%	90,613
Emergency Management	171,394	155,167	64%	266,000
Economic Development	87,500	87,500	58%	150,000
River, Drainage, Coastal Protection	1,555,301	811,683	112%	1,391,457
Warm West Coast	15,017	63,583	0%	109,000
VCS Business Unit	4,710,660	1,811,966	152%	3,106,227
Commercial Property Revaluation		0	0%	34,659
	9,486,106	5,651,270		9,516,550
EXPENDITURE				
Governance	305,504	280,792	63%	481,357
Economic Development	195,855	175,000	65%	300,000
Resource Management	2,075,644	1,720,679	71%	2,934,858
Regional land Transport	97,245	97,870	58%	167,777
Hydrology & Floodw arning Services	373,857	351,792	62%	603,072
Emergency Management	198,794	187,901	62%	322,116
River, Drainage, Coastal Protection	1,143,310	901,473	74%	1,545,383
VCS Business Unit	4,056,470	1,487,049	159%	2,549,227
Other	33,859	43,981	45%	75,396
Warm West Coast	15,750	63,583	14%	109,000
	8,496,288	5,310,120		9,088,186
OPERATING SURPLUS / (DEFICIT)	989,818	341,150		428,364

BREAKDOWN OF SURPLUS (-DEFICIT)	Variance Actual V Budgeted YTD	ACTUAL	BUDGET Year to date	ANNUAL BUDGET
Rating Districts	557,535	740,726	183,191	314,042
Economic Development	-20,855	-108,355	-87,500	-150,000
Quarries	-40,509	-49,071	-8,562	-14,678
Investment Income	150,535	670,266	519,731	890,968
VCS Business Unit	329,273	654,190	324,917	557,000
General Rates Funded Activities	-336,700	-883,346	-546,646	-1,128,231
Warm West Coast	-733	-733	0	0
Revaluation Investment Property	0	0	0	34,659
Other	10,122	-33,859	-43,981	-75,396
TOTAL	648,667	989,818	341,150	428,364

Net Contributors to General Rates Funded Surplus (-Deficit)	Actual	Budet ytd	Annual Plan
<u>Net Variance</u> <u>Actual V YTD</u>			
Rates	-8,902	1,351,431	2,332,000
Representation	-24,712	-305,504	-481,357
Resource Management	-270,204	-1,202,434	-1,789,232
Transport Activities	-906	-45,918	-77,164
River, Drainage, Coastal Protection	-15,245	-279,664	-453,290
Hydrology & Floodw arning	-22,065	-373,857	-603,072
Emergency Management	5,334	-27,400	-56,116
	-336,700	-883,346	-1,128,231

 STATEMENT OF FINANCIAL POSITION @ 31 JANUARY 2017

	@ 31/01/17
<u>CURRENT ASSETS</u>	
Cash	-21,206
Deposit - Westpac	0
Accounts Receivable - General	423,401
Accounts Receivable - Rates	-193,987
Prepayments	145,966
Sundry Receivables	443,514
GST Refund due	0
Stock - VCS	22,643
Stock - Rock	598,992
Stock - Office Supplies	23,640
Accrued Rates Revenue	302,091
	<hr/> 1,745,054
<u>NON CURRENT ASSETS</u>	
Investments	10,707,630
Strategic Investments	1,364,746
Term Deposit - PRCC bond	50,000
MBIE & DOC Bonds	11,142
Investments-Catastrophe Fund	984,808
Warm West Coast Loans	531,044
Commercial Property Investment	1,420,000
Fixed Assets	4,494,017
Infrastructural Assets	57,856,890
	<hr/> 77,420,276
<u>TOTAL ASSETS</u>	<hr/> 79,165,329
<hr/>	
<u>CURRENT LIABILITIES</u>	
Bank Short Term Loan	500,000
Accounts Payable	304,437
GST	191,597
Deposits and Bonds	948,674
Sundry Payables	63,591
Accrued Annual Leave, Payroll	359,487
	<hr/> 2,367,786
<u>NON CURRENT LIABILITIES</u>	
Future Quarry restoration	70,000
Interest Rate Hedge Position	152,194
Lower Waiho	192,200
Greymouth Floodwall	1,672,211
Hokitika Seawall	1,268,750
Strategic Investments	1,155,740
Warm West Coast	510,000
Working capital loan	684,382
Office Equipment Leases	1,369
	<hr/> 5,706,846
<u>TOTAL LIABILITIES</u>	<hr/> 8,074,632
<hr/>	
<u>EQUITY</u>	
Ratepayers Equity	18,635,664
Surplus transferred	989,818
Rating Districts Equity	2,370,451
Revaluation	38,361,028
Quarry Account	-252,818
Catastrophe Fund	976,554
Investment Growth Reserve	10,010,000
<u>TOTAL EQUITY</u>	<hr/> 71,090,697
<u>LIABILITIES & EQUITY</u>	<hr/> 79,165,329

2. Comment

Council achieved a surplus of \$989,000 for the seven months to 31 January 2017. This has eased back from the \$1.189 million to 31 December and reflects the quiet period during January for VCS. Kahurangi aerial contracts were completed by VCS during February.

Investment in Associate PCR LP has performed very well for the 7 months, however the Westpac portfolio has performed poorly with returns in total of only \$209,000 for the period.

Investment income includes:

- Income from Associate.
- Commercial property income.
- Movements in interest rate swap positions.

Short term bank borrowing of \$500,000 @ 31 December was fully repaid and then re-borrowed during January. I intend to repay this amount as cash-flow from contract payments from TB Free allows.

3. Westpac Portfolio Performance

January 2017	Catastrophe Fund	Major Portfolio	TOTAL
Opening balance 1 January 2017	\$ 982,481	\$ 10,694,724	\$ 11,677,205
Income January 2017	\$ 2,327	\$ 12,906	\$ 15,233
Deposit			
Withdrawal		\$ -	\$ -
Closing balance 31 January 2017	\$ 984,808	\$ 10,707,630	\$ 11,692,438
Total income year to date to 31 January 2017	\$ 8,255	\$ 201,322	\$ 209,577

I can advise that the reports recently received from Westpac for February 2017 indicate that the above portfolios increased in value respectively by \$11,189 and \$142,307 during that month. These were portfolio increases of 1.14% and 1.33% for the month.

4. During March I will be heavily committed to budget / Annual Plan work. With Councillor approval, I will not bring a full 8 month financial report to 28 February to the April meeting. The next full financial report will be for the 9 months to 31 March, to the May meeting.

RECOMMENDATION

That the report be received.

Robert Mallinson
Corporate Services Manager

THE WEST COAST REGIONAL COUNCIL

Prepared for: 15 March 2017 - Council Meeting
Prepared by: Nichola Costley – Manager Strategy and Communications
Date: 1 March 2017
Subject: **Local Government Commission Submission on West Coast Governance Arrangements**

Purpose

To present the draft submission on the West Coast governance arrangements prepared by the West Coast Chief Executives for consideration and approval by Council.

Background

The Local Government Commission (LGC) is calling for alternative reorganisation applications and other proposals for change to West Coast local government arrangements. This follows the Commission receiving a local government reorganisation application from two West Coast residents in 2015. This application was for a unitary authority for the West Coast. One council for all the West Coast undertaking both regional council and district council functions.

To progress the application the Commission had to be satisfied there was “demonstrable community support” for reorganisation across the West Coast. Following a community engagement programme on the West Coast in June and early July 2016, the Commission decided there was community support for some change. It is now undertaking the next step in the process: the call for alternative applications, or other proposals for change, relating to West Coast local government arrangements.

Alternative applications are other suggestions for local government reorganisation and may relate to all or to one or more parts of the West Coast area. An alternative application must include a description of the type of local government change or changes proposed, a map or description of the affected area, what the changes are seeking to achieve and what improvements would result from these changes.

The LGC have encouraged the West Coast Councils to put in their own submission, and have indicated that they would look favourably on applications that show Councils are all on the same page, and can demonstrate that we are prepared to challenge status quo to work more effectively together. They have indicated that a shared service model – provided it extends on what we are already doing would be seriously looked at as an option.

Current situation

At the direction of the November Mayors & Chairs meeting – the Chief Executives of the four councils, plus Development West Coast, have put together the attached submission which advances our current work in this area. This builds on the work already being done on regional efficiency, and these reports provide the evidential background for our submission.

The submission does not provide details of the ‘how’ - only the aspirations of what we are trying to achieve. Councils would have a window of six plus months to develop the detail, and the LGC have indicated that they will resource us to complete this work.

This submission has to be in by 15 March 2017 so it is critical that this be discussed and approved by Council now.

Options

The options available to Council are:

1. Approve the draft submission appended to this report;
2. Suggest amendments to the submission;
3. Prepare a separate submission from the West Coast Regional Council; or
4. Do not submit at all.

The outcome of the consultation process could have a substantial impact on Council's future. This is, in effect, Council's only chance to have a say on the future governance arrangements on the West Coast, and the outcome of this process could affect the way services are delivered to the region's communities into the future. There is also a high level of public interest in the ultimate decision to be made by the LGC.

In approving this submission Council are part of a consultation process being run by another agency – the Local Government Commission. There is no requirement for Council to consult on the decision to make a submission.

Assessment of options (including financial implications)

Approving the attached submission would demonstrate to the LGC, and the community, that all four councils can and will work together to get the best outcome for our region now and in the future. Having all four council's signatories to the same submission reduces the risk of the LGC imposing a model on us that we do not support. The disadvantage of this approach is that Council might not fully support what is in the submission, or may wish to emphasise, or highlight, some parts of it more than others. If this is the case, Option 3 might be preferred.

Council might agree with the general approach of the submission but have some amendments to make. These will need to be circulated to the other Councils and agreed to before they can be included. To date both the Buller and Westland District Councils have adopted the submission unchanged. Grey District Council will review the submission at their meeting on 13 March.

Council could choose to not approve this submission and submit individually. This would be a viable option if the content and approach in the joint submission is not supported. If this option is taken, Council are reminded of the deadline of 15 March and the need to have sufficient information to support a robust alternative proposal.

Council could decide not to submit at all. This is not advised as it could send a signal to the LGC that the Council is not interested in future governance arrangements on the West Coast. It is likely that the West Coast community are expecting Council to make a submission and some people could feel disappointed that their Regional Council did not submit on what is seen as an important process.

There are no financial implications associated with the decision to make a submission.

Preferred option and reasons

The preferred option is Option 1 – that Council approve the joint submission from all four West Coast Councils.

The submission has been developed since direction was provided by Mayors and Chairs in November 2016. This would send a strong signal to the LGC that all West Coast councils are on the same page, are working together well, and see a future as separate entities but with collaboration at the core of how services are delivered to our communities.

RECOMMENDATIONS

1. *That Council approve the joint submission from the West Coast Councils to the Local Government Commission on West Coast governance arrangements.*
2. *That the Chairman is authorised to sign the submission on behalf of the West Coast Regional Council.*

Michael Meehan
Chief Executive



date

Chief Executive Officer
Local Government Commission
PO Box 5362
Wellington 6140

Dear Suzanne

Submission on Alternative Arrangements for the West Coast

We write in our capacity as the Mayors of the Buller, Grey and Westland District Councils and the Chair of the West Coast Regional Council, noting that this submission is also supported by the Chair of Development West Coast. As the West Coast Mayors and Chairs Forum we have a strong commitment to working together and cooperating on matters that benefit the West Coast and our economy as a whole.

We would like to thank the Local Government Commission for the opportunity to make this submission and for having extensive dialogue on the reorganisation review process to date. We submit the following for your consideration.

Our region

The West Coast has a number of unique characteristics which sets it apart from the rest of New Zealand.

The West Coast has a small population of 32,600, sparsely scattered over a long and narrow coastline. The length of the region, the same as the distance between Auckland to Wellington, requires careful consideration as to how to provide efficient and effective services and functions to the communities along this narrow strip. Some of our communities already have significant distance to travel to engage with our officers, and we work closely with them to ensure that they feel empowered and included within our local government services.

Of the 23,000 square kilometres or 2,300,000 hectares land area on the West Coast, the Department of Conservation manages 1,964,141 hectares, or approximately 84% of this. This land management has a significant impact on the ratepayer base for the region and the districts. As a result, we have long had to consider how to deliver a multitude of functions in a cost effective and value for money way. This in part, has contributed to a desire to approach shared services between the four Councils, which over the past years had led to a number of efficiencies and cost savings.

Our history

The West Coast has been stereotyped by a history of 'patch protection', considered as parochial and very much focused on individual district matters. While some of this may have occurred in the past, it is no longer the case. Together we are focused on creating a region that is successful, that has communities that are resilient with a diversified economy, supported through efficient local government service delivery.

In 2015 the four West Coast Councils signed a memorandum of understanding to *A Commitment to Regional Efficiency*. The MOU documented the range of collaborative approaches already in place amongst the four Councils and then the future intentions for further collaboration (a copy of the MOU is appended to this submission).

Our future – what do we want to achieve?

We are of the firm belief that a status quo model with enhanced shared services will provide the best format for the delivery of local government functions across the region. Better alignment between the Councils will make working across the region more streamlined for business, and having more shared service options will provide for more regionally consistent service delivery.

The New Zealand Initiative has undertaken significant investigation into local government structures around the world. Amalgamating councils is not always the answer. The devolution of responsibility to local government has led to remarkable success in the Netherlands, Switzerland as well as the UK. As such, we believe that greater focus on shared services is a much more productive alternative to a Unitary Council.

There are several key projects that are seen to be crucial to a better delivery of services, and which we wish to progress development and implementation. These include:

- A single district plan across the region
Unifying the district plans across the West Coast brings many advantages to the region. Not only will it standardize the regulatory framework, creating a more seamless environment to undertake the consenting process within, but it provides further certainty to investors. More importantly the cost of undertaking this, and any potential appeal and court processes, will be minimized. It has also been recognised that there is a lack of resource in the policy space across the District Councils to undertake individual reviews. This process better utilizes staff capacity across the region and ensures we are able to have in place a fit for purpose district plan to cater to the needs of not only the individual districts, but the region as a whole.
- Unified regulatory services
There are opportunities to review the delivery of a number of regulatory functions between Councils. This includes consent processing, compliance monitoring and building consent work. Similar to the outcomes of the single district plan, this again provides opportunity to streamline processes, making it easier to work through the consenting process delivering savings in both time and money to investors, businesses and the community generally. Some of this is already occurring in the building area and with some RMA functions delegated to a neighbouring district or the regional council.
- A shared pool of 'expertise'
As small Councils it is inherently difficult to fund a number of services adequately on an individual basis. This expertise would add significantly to the capability and capacity of our Councils individually and collectively as these are functions that are generally only found in larger Councils and it is unlikely that as individual entities we would ever have the resources to perform these functions well. The current situation sees many of these functions 'tacked on' to existing roles, performed by those who have little time to undertake them to the level they need to be.

We believe that there is merit in the development of a shared pool of expertise, including but not limited to:

- Human resources (high level strategic advice)
 - Risk management
 - Health and safety
 - Procurement and contracts
 - Policy and strategy
 - Quality assurance
 - Business improvement
 - Business development / funding (seeking external funding opportunities)
 - Strategic communications
 - Information management
 - Iwi engagement
 - Rates and accounting services
- WC4 Collaborative Information Systems
The four West Coast Councils have a strategy and roadmap for proposed information systems projects that will be worked on collaboratively. The aim is to provide a high level of service that meets business needs, while containing costs through a combination of collaborative purchasing and sharing of services and effort where practical. There have been a number of projects that have recently been completed, or are being rolled out in the coming weeks which further highlights how the Councils are already working a collaborative space. These projects include:
 - The installation of high speed network connections between the Councils. This enables better communication / collaboration between the Councils and enhanced delivery of online services to the community.

- Based on this new network we are installing a shared phone system that will make it much easier for communication directly between staff from the different Councils. This will be delivered over the next few weeks.
- The next step is to enable a user to have a single logon that will enable access to the computer network at more than one Council. This has become important now we have positions that are shared between Councils and there is increasing interest in pooling of staff resources.
- A single Emergency Management web site has been created for the whole region and will be made public over the next few weeks.
- A regional web map portal has been created using the latest technologies as a joint project for the Buller District Council and West Coast Regional Council. The next step for this is to also display Grey and Westland District map information so it becomes a one-stop-shop.
- The three District Councils have worked together to roll out the Alpha-One system for Building Consents
- Aerial photography for the Buller and Grey Districts has been delivered and work has started on capturing images for Westland District.
- All four Councils have worked together on a 'Request for Information' for the supply of a document management system. A number of proposals have been received and we will now choose a preferred vendor and proceed to implementation.
- The new technologies are already being used for video conferencing considerably reducing the need to travel.

A roadmap of future projects in the IT space has already been developed which includes some key projects such as:

- The implementation of an electronic document management system so that document storage and handling can be much more consistent across Councils.
- The Councils are also working together to use the new network to improve the resiliency of our information systems and disaster recovery ability in the case of an event that affects our systems.

Our future – the pathway forward

We believe that to be successful as a region we need to be present in our communities. The issues that each part of the region faces are diverse and require close consultation and engagement with the community.

As outlined above, and in the appended MOU, the region is already committed to identifying how we can do things together to provide for more efficient and effective local government service delivery. Key to the success of such initiatives relies significantly on the governance that surrounds it. We propose that the Mayors and Chairs forum is the vehicle that can champion and drive forward the collaboration progress between the Councils. We are committed to building on the strong foundation that has been established to date.

We propose the following pathway forward:

- Review and update the memorandum of understanding: A Commitment to Regional Efficiency. Note that this is currently underway following local government elections. This would include ensuring there is a clear purpose and agreed outcomes put in place.
- Have the memorandum endorsed and supported by each of our individual Councils.
- Every year review and undertake a stock take of initiatives that can be put forward for investigation, development and implementation based on its potential to provide increased service delivery, efficiency and effectiveness to the West Coast communities. This may be undertaken in conjunction with Local Government assistance.
- Agree on checks and balances – how we would ensure that initiatives are progressed and that they do not remain as good ideas on a shelf.
- Implement a reporting back mechanism which outlines progress, as well as the successes and failures. This would be shared with our Councils and our communities. Shared services and other collaborations must deliver tangible benefits by way of either improved levels of service, or reduced costs. The overriding priority is that the benefits should outweigh the costs and the end result must be an improved service/facility for the region's residents.

We would also note the amendments to the Local Government Act, and the inclusion of Section 17A requiring Councils to consider their services and determine the best way to deliver these. This is an activity that Councils throughout New Zealand are undertaking, not just those on the West Coast. We would also note that we support the intent of Section 17A reviews as while it may be a legislative requirement, it is simply good practice

The Section 17A review is another mechanism by which we can identify potential areas for collaboration and other shared services. We consider that many of these have already been identified in what we want to achieve in the future above.

What will success look like?

As we look to our future it is important we consider what success will look like, particularly for our communities. We desire a region where our communities are economically and socially better off, well represented and served. The West Coast will be a region where investors and industry find it straightforward to engage and interact with Councils, with services that are delivered to a high and consistent standard across the region. We are confident that this can be achieved through the approach we have identified.

In summary

In summary we submit that:

- A status quo model with enhanced shared services, an approach that we are already progressing, will provide the best format for the delivery of local government functions across the region.
- To be successful as a region we need to be present in our communities.
- Initiatives to progress collaboration and shared services for the future will rely significantly on the governance of the Mayors and Chairs forum to champion this.

We thank you for the opportunity to make this submission and look forward to hearing both the views of our communities and further discussions with yourself.

Yours sincerely

Garry Howard
Mayor, Buller District Council

Tony Kokshoorn
Mayor, Grey District Council

Andrew Robb
Chair, West Coast Regional Council

Bruce Smith
Mayor, Westland District Council

John Sturgeon
Chair, Development West Coast

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting- 15 March 2017
Prepared by: Andrew Robb – Chairman
Date: 3 March 2017
Subject: **CHAIRMAN'S REPORT**

Meetings Attended

- I attended the Mayors and Chairs Forum on 13 February and on the same day presented to the Grey District Council on the Growth Study.
- I attended the LGNZ Water Symposium and the Regional Sector Group meeting in Wellington on 17 February.
- I attended a gathering of farmer stakeholders at Landcorp Cape Foulwind to brief Minister Nathan Guy on the extreme wet conditions farmers have been operating under on the West Coast. Myself and Natasha Barnes-Dellaca had an hour with Minister Guy after that meeting to give him a briefing on the Growth Study.
- The CEO and I visited Buller District Council on 22 February and Westland District Council on 23 February to present the Growth Study.
- I met with Bruce Parkes, Deputy Director-General, DoC, on 3 March, the purpose of this meeting was for Bruce and I to go and see each of the Mayors to keep them up to date with where the governance group are at with the growth study and for Bruce to reinforce the positives from the Government perspective.
- I will be attending the Franz Josef Working Group meeting on 7 March.

RECOMMENDATION

That this report be received.

Andrew Robb
Chairman

THE WEST COAST REGIONAL COUNCIL

Prepared for: Council Meeting 15 March 2017
Prepared by: Michael Meehan – Chief Executive
Date: 6 March 2017
Subject: **CHIEF EXECUTIVE'S REPORT**

Meetings Attended

- I attended the CEG meeting on 7 February.
- I met with Maritime New Zealand staff on 9 February.
- I attended the Mayors and Chairs Forum on 13 February.
- I attended the Regional Sector Group meeting in Wellington on 17 February.
- I attended the Economic Development Steering Group meeting on 22 February.
- The Chairman and I visited Buller District Council on 22 February and Westland District Council on 23 February to present the Growth Study.
- I met with Bruce Parkes, Deputy Director-General, DoC, on 3 March.
- I will be attending the Franz Josef Working Group meeting on 7 March.
- I will be attending the Public launch of the Paparoa National Park Plan on 10 March.

RECOMMENDATION

That this report be received.

Michael Meehan
Chief Executive

THE WEST COAST REGIONAL COUNCIL

To: Chairperson
West Coast Regional Council

I move that the public be excluded from the following parts of the proceedings of this meeting, namely, -

Agenda Item No. 8.

- | | | |
|---------|-----|---|
| 23 – 25 | 8.1 | Confirmation of Confidential Minutes 13 December 2016 |
| | 8.2 | Overdue Debtors Report (to be tabled) |
| 26 | 8.3 | Land Disposal |
| 27 - 46 | 8.4 | Review of Investment Portfolio |
| | 8.5 | Response to Presentation (if any) |
| | 8.6 | In Committee Items to be Released to Media |

Item No.	General Subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution.
8.			
8.1	Confirmation of Confidential Minutes 7 February 201		Item 1 & 2 protecting privacy of natural persons Section 7 (3) (a) of the Local Government Official Information and Meetings Act 1987.
8.2	Overdue Debtors Report (to be tabled)		
8.3	Land Disposal		
8.4	Review of Investment Portfolio		
8.5	Response to Presentation (if any)		
8.6	In Committee Items to be Released to Media		

I also move that:

- Michael Meehan
- Robert Mallinson
- Gerard McCormack
- Randal Beal
- Nichola Costley

be permitted to remain at this meeting after the public has been excluded, because of their knowledge on the subject. This knowledge, which will be of assistance in relation to the matter to be discussed.

The Minutes Clerk also be permitted to remain at the meeting.